

## **AREA PARTNERSHIP**

### **DRAFT PLACE MAKING ROLE AGREEMENT**

**This document sets out the role of the Area Partnership in overseeing the development and delivery of Place Making activity across communities in their locality and forms an agreement to undertake this role.**

#### **A. Purpose**

The Area Partnership will act as a Programme Board have oversight for Place-Based Activity across communities within the Locality and:

1. Provide a decision-making and authorising body for place making activity and for escalation of associated issues and risks.
2. Ensure a consistent, fair and well managed engagement process in communities which offers meaningful opportunities to influence decisions.
3. Provide assurance that what is being done is for the right reasons, in the right way and with the right outcomes.
4. Seek best alignment between local, regional and national priorities.
5. Seek best use of collective resources.
6. Determine, with communities, the pace at which place making progresses in the locality.

#### **B. Initiating, Prioritising and Rolling Out Place Making Activity**

1. Develop and prioritise an agreed programme of place making that covers all communities or groups of communities within the locality.
2. Ensure that engagement with communities is effective and fair and that not just the loudest voices are heard.
3. Ensure that engagement in communities includes young people and develops the role of young people in shaping the future of their communities.
4. Ensure that community-led local place plans are developed to a consistent standard.
5. Involve and co-ordinate partner organisations.
6. Act as a point of escalation for issues arising in the initiation, prioritisation and roll out of place making activity.

## C. Agreeing and Prioritising Actions Based on Place Planning Activity

1. Develop an Action Plan (the Locality Plan) based on an assessment of identified needs and priorities from community-led place plans including:
  - a. Common themes
  - b. Early wins
  - c. Longer term actions which need to be either:
    - i. Included in the strategic and annual plans of Partner Organisations – e.g. the Council, NHS Borders, SoSE, Police Scotland etc.
    - ii. Projects ideas which should be prioritised and developed into detailed proposals for evaluation with a view to meeting the requirements of place based or other funding programmes.
2. Consider and prioritise evaluated project bids.
3. Develop a “pipeline” of funding-ready projects – i.e. which meet anticipated funding eligibility criteria and which can be progressed as and when funding opportunities arise.
4. Agree performance criteria to enable the delivery of projects to be monitored and evaluated.

## D. Overseeing Delivery

1. Monitor the delivery of actions and projects as identified in C above and included in the Locality Plan.
2. Receive progress/highlight reports and act on any recommendations.
3. Act as a point of escalation for any issues and risks that arise from the delivery of the actions.
4. Escalate actions to the Council and CPP partners as appropriate for resolution.
5. Agree any changes to activities and timescales.
6. Ensure that projects maintain focus on the delivery of the required outcomes.

## E. Evaluation & Renewal

1. On-going learning from the experience of place making, including shared learning with other Area Partnerships and best practice elsewhere.
2. Feed into the service and strategic planning of Partner organisations to ensure that local needs and priorities are reflected and addressed in the plans of those organisations.
3. Evaluate the success of projects.
4. Ensure that expected outcomes and benefits are delivered.
5. Consider lessons learned from the delivery of activity and projects.
6. Feedback into and update the next iteration of the Locality Plan.